

# Business Opportunity

# CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (\*) and conditionally required fields are denoted with a double red asterisk (\*\*).

## Basics

### Listing Information

*List Price	List Price Low	**APN
-------------	----------------	-------

### County/City/Area/Tract

*County	*City
---------	-------

**Area
--------

### Address Information

*Street #	Street # Extension	Street Direction	<input type="checkbox"/> North	<input type="checkbox"/> East	<input type="checkbox"/> South	<input type="checkbox"/> West
-----------	--------------------	------------------	--------------------------------	-------------------------------	--------------------------------	-------------------------------

*Street Name
--------------

<b>Suffix</b>							
<input type="checkbox"/> Avenue	<input type="checkbox"/> Boulevard	<input type="checkbox"/> Drive	<input type="checkbox"/> Road	<input type="checkbox"/> Street	<input type="checkbox"/> Alley	<input type="checkbox"/> Causeway	<input type="checkbox"/> Circle
<input type="checkbox"/> Court	<input type="checkbox"/> Cut / Cutoff	<input type="checkbox"/> Expressway	<input type="checkbox"/> Freeway	<input type="checkbox"/> Highway	<input type="checkbox"/> Interstate	<input type="checkbox"/> Island	<input type="checkbox"/> Lane
<input type="checkbox"/> Loop	<input type="checkbox"/> Mall	<input type="checkbox"/> Parkway	<input type="checkbox"/> Pass / Bypass	<input type="checkbox"/> Pathway	<input type="checkbox"/> Pike	<input type="checkbox"/> Place	<input type="checkbox"/> Plaza
<input type="checkbox"/> Rise	<input type="checkbox"/> Run	<input type="checkbox"/> Square	<input type="checkbox"/> Terrace	<input type="checkbox"/> Trace	<input type="checkbox"/> Trail	<input type="checkbox"/> Turnpike	<input type="checkbox"/> Walk
<input type="checkbox"/> Way							

Suffix Extension	Unit #	*State
------------------	--------	--------

*Zip	Zip+4	TG/MapBook
------	-------	------------

Country	*Cross Streets
---------	----------------

### Driving Directions

### Basic Information

<b>*Business Opportunity Type</b>						
<input type="checkbox"/> Farm/Ranch	<input type="checkbox"/> Food & Beverage	<input type="checkbox"/> Gas Station	<input type="checkbox"/> Grocery	<input type="checkbox"/> Hospitality	<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Other
<input type="checkbox"/> Professional Practice	<input type="checkbox"/> Retail	<input type="checkbox"/> Service	<input type="checkbox"/> Wholesale			

*Year Built	*Year Built Source	<input type="checkbox"/> Estimated	<input type="checkbox"/> Appraiser	<input type="checkbox"/> Assessor	<input type="checkbox"/> Builder	<input type="checkbox"/> Seller	<input type="checkbox"/> See Remarks
-------------	--------------------	------------------------------------	------------------------------------	-----------------------------------	----------------------------------	---------------------------------	--------------------------------------

Leasable Sqft	*Year Established	*Building Name
---------------	-------------------	----------------

Business Name
---------------

*Square Foot Structure
------------------------

<b>Square Foot Structure Source</b>				
<input type="checkbox"/> Appraiser	<input type="checkbox"/> Assessor's Data	<input type="checkbox"/> Builder's Data	<input type="checkbox"/> Developer	<input type="checkbox"/> Estimated
<input type="checkbox"/> GIS Calculated	<input type="checkbox"/> Landlord/Lessor/Owner	<input type="checkbox"/> Public Records	<input type="checkbox"/> Seller	<input type="checkbox"/> Survey
<input type="checkbox"/> Taped	<input type="checkbox"/> Not Taped	<input type="checkbox"/> See Remarks		

*Lot Size	Lot Size Type	<input type="checkbox"/> Acres	<input type="checkbox"/> Sqft
-----------	---------------	--------------------------------	-------------------------------

<b>Lot Size Source</b>				
<input type="checkbox"/> Appraiser	<input type="checkbox"/> Assessor's Data	<input type="checkbox"/> Builder's Data	<input type="checkbox"/> Developer	<input type="checkbox"/> Estimated
<input type="checkbox"/> GIS Calculated	<input type="checkbox"/> Landlord/Lessor/Owner	<input type="checkbox"/> Public Records	<input type="checkbox"/> Seller	<input type="checkbox"/> Survey
<input type="checkbox"/> Taped	<input type="checkbox"/> Not Taped	<input type="checkbox"/> See Remarks		

Zone
------

## Description

**Property Description** — *The Property Description shall be used to describe the property. All text must be entered in English language ONLY.*

**Virtual Tour Web Site Address** — *The Virtual Tour Field shall contain ONLY a live link to a Virtual Tour of the property. The Virtual Tour may not include such things as: agent/broker photos, agent/broker names, phone numbers, web site addresses, email addresses or advertising other than about the property. No messages or solicitations of any kind. Enter the URL in the format http://www.virtualtourite.com/etc.*

List Price Excludes
---------------------

List Price Includes
---------------------

Business URL
--------------

Business URL Description
--------------------------

# Business Opportunity

# CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (\*) and conditionally required fields are denoted with a double red asterisk (\*\*).

Business Details					
<b>Business Information</b>					
<b>Building Features</b>					
<input type="checkbox"/> Elevators	<input type="checkbox"/> Living Quarters	<input type="checkbox"/> Phone System	<input type="checkbox"/> Rec Room	<input type="checkbox"/> TV System	
<b>Business License</b>					
<input type="checkbox"/> Beer / Wine	<input type="checkbox"/> Class H	<input type="checkbox"/> Gambling	<input type="checkbox"/> None	<input type="checkbox"/> Professional	
<b>*# Full Time Employees</b>			<b>*# Part Time Employees</b>		
<b>Days of Operation</b>			<b>Hours of Operation</b>		
<b>Reason For Selling</b>					
<b>Inventory Value</b>			<b>Equipment Value</b>		
<b>*Ownership Type</b>					
<input type="checkbox"/> Corp	<input type="checkbox"/> Franchise	<input type="checkbox"/> Partnership	<input type="checkbox"/> Sole Proprietor		
Parking Spaces Total			Seating Capacity		
<b># of Years Current Owner</b>		<b>Hours Owner Works</b>		<b>Owners Salary</b>	
<b>Lease Information</b>					
<b>Monthly Rent</b>		<b>Monthly NNN</b>		<b>Equipment Expense</b>	
<b>Date Lease Expires</b>		<b>Assignable?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		<b>Renewable Option?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Financial Information</b>					
<b>Accounting Type</b> <input type="checkbox"/> Actual <input type="checkbox"/> ProForma			<b>Annual Gross Income</b>		
<b>Annual Expenses</b>			<b>Net Profit</b>		
<b>Office &amp; MLS</b>					
<b>Listing Information</b>					
<b>*Selling Office Compensation</b>		<b>*Selling Office Compensation Type</b>		<b>*Dual/Variable Rate of Commission</b>	
		<input type="checkbox"/> \$ <input type="checkbox"/> % <input type="checkbox"/> See Remarks \$ <input type="checkbox"/> See Remarks % <input type="checkbox"/> See Remarks		<input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Selling Office Comp Remarks</b>					
<b>*Date of Listing Contract</b>		<b>*Date of Expiration</b>		<b>*Service Type</b>	
				<input type="checkbox"/> Full Service <input type="checkbox"/> Limited Service <input type="checkbox"/> Entry Only	
<b>Sign On Property</b>					
<input type="checkbox"/> Yes <input type="checkbox"/> No					
<b>*Listing Type</b>					
<input type="checkbox"/> Exclusive Right To Sell <input type="checkbox"/> Exclusive Agency <input type="checkbox"/> Exclusive Right With Exception <input type="checkbox"/> Probate <input type="checkbox"/> Open Listing					
<b>Showing Contact Information</b>					
<b>Showing Contact Type</b>		<b>Showing Contact Name</b>		<b>Showing Contact Phone</b>	
<input type="checkbox"/> Occupant <input type="checkbox"/> Agent <input type="checkbox"/> Owner					
<b>Occupant Information</b>					
<b>**Occupant Type</b>		<b>Owner's Name</b>			
<input type="checkbox"/> Owner <input type="checkbox"/> Vacant <input type="checkbox"/> Tenant					
<b>Showing Information</b>					
<b>*Showing Instructions</b>					
<input type="checkbox"/> Appointment Only	<input type="checkbox"/> Call First	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Call Listing Office		
<input type="checkbox"/> Call Occupant	<input type="checkbox"/> Do Not Contact Occupants	<input type="checkbox"/> Drive By Only	<input type="checkbox"/> Gate Pass		
<input type="checkbox"/> Go Direct	<input type="checkbox"/> Key Box	<input type="checkbox"/> Key In Listing Office	<input type="checkbox"/> Restricted Access		
<input type="checkbox"/> See Remarks	<input type="checkbox"/> Subject to Inspection	<input type="checkbox"/> 24-Hour Notice	<input type="checkbox"/> 48-Hour Notice		
<input type="checkbox"/> Accepted Offer	<input type="checkbox"/> Agent or Owner to be Present	<input type="checkbox"/> Alarm on Property	<input type="checkbox"/> Animal/Pets on Property		
<input type="checkbox"/> Auction	<input type="checkbox"/> BEWARE OF DOG	<input type="checkbox"/> Call Owner	<input type="checkbox"/> Day Sleeper		
<input type="checkbox"/> Listing Agent Accompanies	<input type="checkbox"/> Registration Required				
<b>*Key Safe Location</b>					
<input type="checkbox"/> Front Door	<input type="checkbox"/> Front Gate	<input type="checkbox"/> Gas Meter	<input type="checkbox"/> Garage Door	<input type="checkbox"/> Rear Door	<input type="checkbox"/> Side Door
<input type="checkbox"/> Side Gate	<input type="checkbox"/> Sign Post	<input type="checkbox"/> Vault	<input type="checkbox"/> Water Pipe	<input type="checkbox"/> Call Listing Agent	<input type="checkbox"/> Call Listing Office
<input type="checkbox"/> No Key Safe	<input type="checkbox"/> See Remarks				
<b>*Key Safe Description</b>					
<input type="checkbox"/> Combo-See Remarks	<input type="checkbox"/> Multacc	<input type="checkbox"/> Seller Providing Access	<input type="checkbox"/> Risco	<input type="checkbox"/> SentiLock	
<input type="checkbox"/> Supra	<input type="checkbox"/> No Key Safe	<input type="checkbox"/> Call Listing Office	<input type="checkbox"/> See Remarks		
<b>Key Safe Serial #</b>					

# Business Opportunity

# CRMLS Matrix Listing Input Form

Required fields are denoted with a red asterisk (\*) and conditionally required fields are denoted with a double red asterisk (\*\*).

## Office & MLS (Continued)

Showing Remarks

### Contact Information

Other Phone Description	Other Phone Number	Ext
<b>*Preferred Order of Contact</b> — Select up to 6 contact options using the numbers 1 to 6 to specify the order.		
<input type="checkbox"/> Agent Cell Ph <input type="checkbox"/> Agent Pager Ph <input type="checkbox"/> Office Fax <input type="checkbox"/> Co-Agent Home Ph <input type="checkbox"/> Other	<input type="checkbox"/> Agent Direct Ph <input type="checkbox"/> Agent Toll Free <input type="checkbox"/> Co-Agent Cell Ph <input type="checkbox"/> Co-Agent Pager Ph	<input type="checkbox"/> Agent Email <input type="checkbox"/> Agent Voice Mail <input type="checkbox"/> Co-Agent Direct Ph <input type="checkbox"/> Co-Agent Toll Free
<input type="checkbox"/> Agent Fax <input type="checkbox"/> Agent Text Message <input type="checkbox"/> Co-Agent Email <input type="checkbox"/> Co-Agent Voice Mail	<input type="checkbox"/> Agent Home Ph <input type="checkbox"/> Office Ph <input type="checkbox"/> Co-Agent Fax <input type="checkbox"/> Co-Agent Text Message	

### Agent Remarks

Agent Remarks

### MLS

Ad Number	Listing Paid <input type="checkbox"/> Yes <input type="checkbox"/> No	Broker Loaded <input type="checkbox"/> Yes <input type="checkbox"/> No
Before selecting "No" on any of the below options written authorization from the seller is required.		
*Send Listing to Internet <input type="checkbox"/> Yes <input type="checkbox"/> No	*Send Address to Internet <input type="checkbox"/> Yes <input type="checkbox"/> No	
*VOW Allow Blog <input type="checkbox"/> Yes <input type="checkbox"/> No	*VOW Allow AVM <input type="checkbox"/> Yes <input type="checkbox"/> No	

### Agent Information

*Listing Agent Public ID	Co-Listing Agent Public ID
*Required Email Contact	
Office Name	Office ID
Office Phone	Office Fax
Listing Agent	Co-Listing Agent
Agent Direct Office Phone/Ext	Co-Agent Direct Office Phone/Ext
Agent Home Phone/Ext	Co-Agent Home Phone/Ext
Agent Toll Free Phone/Ext	Co-Agent Toll Free Phone/Ext
Agent Voicemail/Ext	Co-Agent Voicemail/Ext
Agent Email	Co-Agent Email
Agent Cell Phone	Co-Agent Cell Phone
Agent Fax	Co-Agent Fax
Agent Pager	Co-Agent Pager
Agent Car Phone	Co-Agent Car Phone

"The Information contained above is furnished for the sole benefit of Participants of CRMLS. All Information is intended as representative but is not guaranteed to be accurate."

*Agent Signature	Date	*Seller's Signature	Date
**Broker/Participant's Signature	Date	*Seller's Signature	Date